

# Wadham College Boat Club Constitution

19<sup>th</sup> June 2024

## 1. Name

The name of the organisation shall be the 'Wadham College Boat Club', referred to hereinafter as the 'Boat Club' or the 'Club'.

## 2. Effect

This constitution shall expressly revoke the provision of any previous constitution of the Wadham College Boat Club.

## 3. Membership

3.1 Full Membership of the Club shall be restricted to those in possession of a valid University ID card listing affiliation to Wadham College or Harris Manchester College (or those granted honorary Membership by an OURCs captains meeting) and a status of one of:

- Undergraduate
- Postgraduate
- Visiting Student
- Associate Students
- Staff
- Congregation

3.2 Full Members of the Club shall be those who have completed and returned a Membership form and: – are actively rowing; or – have rowed, coxed or coached in the preceding three terms; or – hold a Committee position.

3.3 Associate Members of the Club shall be those who:

- have rowed in or coxed a 1<sup>st</sup> Torpid or 1<sup>st</sup> Summer VIII; or
- are member of the Wadham College Boat Club Society; or
- have held a Committee position in the preceding five years.

3.4 Temporary Membership shall be granted for the duration of up to one term to any individual in possession of a valid University ID card listing affiliation to Wadham College or Harris Manchester College and using the Clubs facilities with the implicit permission of the Committee, regardless of whether they have completed a Membership form or not. Temporary Members may not be entered into University of Oxford competitions.

3.5 Full Membership shall expire at the beginning of the term following the term in which the member has completed, suspended or left their course of study at Oxford.

3.6 Membership may be revoked at any time by the member, by a President in line with the misconduct procedure, or the Committee.

3.7 Membership of the club automatically implies that the member will obey the current WCBC Code of Conduct, made available to all members when joining the club.

## 4. Transfers

At all times transfers must comply with the current OURCs rules on eligibility of transfers.

4.1 The Captains are to bring all requests to transfer to the club to a Committee meeting, stating their reasons for opposing/supporting the request.

4.2 The Committee must vote as to whether they approve the Captain's reasons for their proposed opposing/supporting of the transfer request.

- 4.3 The Committee's vote will only be influential (not binding) in the Captain's final decision about whether to oppose/support the transfer request as long as it does not fall under item 4.4.
- 4.4 The result of the Committee's vote on the proposed transfer will be binding if a 2/3 majority of those present (excluding the Captains) objects to the reasons, and votes against the Captain's justifications for opposing/supporting the transfer request.
- 4.5 For Committee votes about transfer requests to be legitimate there must be a quorum present at the relevant Committee meeting (as defined item 6.7).

## 5. Committee

The officers of the Club shall be the following:

- President of the Open Side
- President of the Women's Side
- Captain of the Open side / Open Captain of Boats
- Captain of the Women's side / Women's Captain of Boats
- Secretary
- Treasurer
- Welfare Officer(s)

## 6. Standing Orders for the Committee

- Open Vice-Captain(s)
- Women's Vice-Captain(s)
- Captain of Coxes
- Bargee(s)
- Harris Manchester College Representative
- Safety Advisor
- Webmaster

- 6.1 All Members of the Committee have a general responsibility for the running of the Boat Club and for its activities.
- 6.2 All Members of the Committee and of the Boat Club as a whole have a duty to observe safety rules when on the Isis or any other stretch of river. The Committee must take safety issues into account when planning the activities of the Boat Club, liaising where appropriate with the Safety Advisor, the OURCs Safety Advisor, or the British Rowing Regional Safety Advisor.
- 6.3 A safety meeting shall be held each Michaelmas term, led by at least two Committee Members and compulsory for all new Members of the club (Full or otherwise). The meeting shall serve to inform new Members of the appropriate safety practices and should cover the topics found in the most recent Risk Assessment.
- 6.4 There should be equality of funding opportunity between the Open and Women's Sides of the Boat Club, in that although the amount of funding for each Side need not be equal, each should be allocated money fairly as they require it.
- 6.5 The Committee shall abide by any Students Union Equal Opportunities Policy in force at the time.
- 6.6 Committee meetings are to be held at least three times every term and are to be chaired by the Secretary. The agenda for Committee meetings shall include the following where appropriate:
- (a) Minutes of the previous meeting (including verification of action points);
  - (b) Officer's reports;
  - (c) Matters arising;
  - (d) Matters relating to finance;
  - (e) Matters relating to training and competition;
  - (f) Matters relating to social functions;
  - (g) Any other business.

6.7 A quorum of the Committee shall be six voting Members, including at least two Members of each of the Open and Women's Sides.

6.8 Specific duties for officers are as follows:

(a) Presidents

- i. The Presidents hold overall responsibility for the long-term management, planning and administration of the Club.
- ii. It is recommended that the Presidents have each held a post on the Boat Club Committee before being eligible for office. It is also recommended that the Presidents have rowed in or coxed a 1st Summer VIII. It is noted that these are recommendations, not requirements.
- iii. The Presidents, with the Captains, shall be responsible for the provision of coaches for all crews throughout the year.
- iv. The Presidents are responsible, along with the Treasurer, for the management of the Boat Club Boat fund. This includes liaising with the Boat Club Society, the Domestic Bursar, investigating and managing sponsors and donations. The Presidents are responsible for the provision of major equipment, such as boats, blades and launches and for recruiting new Members for the Boat Club Society, including by giving all Members about to leave the club a Membership form for the Wadham College Boat Club Society.
- v. The Presidents shall chair Committee meetings on an alternating basis. In the case that the president who is scheduled to chair a meeting isn't available, they are responsible for appointing a chair.
- vi. The Presidents should provide advice and a point of continuity to the Boat Club Committee throughout the year, and should if necessary arbitrate in disputes within the Committee and within the Boat Club as per the Code of Conduct.
- vii. If an office or the offices of Captain should fall vacant, the corresponding President shall hold the office until a by-election can be held.
- viii. The Presidents shall represent the Club at meetings of the Boat Club Society Committee.
- ix. The Presidents shall be responsible for following the Code of Conduct and Misconduct Procedure if a breach of it occurs.
- x. The Presidents shall be responsible for finding means of funding the Boat Club Hardship Fund.

(b) Captains

- i. The Captains are responsible for the day-to-day running of the Boat Club during their term of office, and for ensuring that other Members of the Committee are carrying out their prescribed duties.
- ii. The Captains shall be responsible respectively for the selection of open and women's crews, and the decision to allow crews to be entered into competition.
- iii. The Captains are to represent the Boat Club at meetings of OURCs, and other meetings or functions to which a representative of the Boat Club has been invited or is required, or are to delegate another representative in their place.
- iv. The Captains shall ensure that the Boat Club Website (if one currently exists) and social media accounts are kept up to date, that it is secure at all times and that the content is appropriate, is not likely to bring the Club into disrepute and conforms to applicable College, University and Students Union policies. A Webmaster should be appointed by the Captains in order to perform administrative functions, including maintenance of the Boat Club social media accounts.
- v. The Captains shall be responsible for reports to be published in the college Gazette and Boat Club Society Newsletter and to be read at the Boat Club AGM.
- vi. The Captains are to host the Annual Boat Club Dinner.
- vii. In the absence of a decision by the Boat Club Committee to the contrary, the Captains shall row in Torpids and Summer VIIIs in their term of office.
- viii. If an office or the offices of President should fall vacant, the corresponding Captain shall hold the office until a by-election can be held.

(c) Secretary

- i. The Secretary shall keep the minutes of the Boat Club Committee meetings and of the Boat Club AGM and shall compile the agenda for these meetings.

- ii. The Secretary shall keep and update termly a complete and accurate list of all Full and Associate Members of the Boat Club. Copies of the list of Full Members should be given to the Captains and Treasurer each term. At the end of the academic year the Secretary shall compile a list of the names and addresses of Full Members who are about to leave the Boat Club, copies of which are to be given to the Secretary of the Boat Club Society and the Bargees.
- iii. The Secretary shall be responsible for correspondence on behalf of the Boat Club, and write such letters as mandated by the Boat Club Committee meetings and the Boat Club AGM.
- iv. The Secretary shall be responsible for the updating of the Boat Club Honour Boards.
- v. The Secretary shall keep and update this constitution as amended and ratified by the Boat Club AGM, and have copies available on request to any member of the Boat Club at 48 hours notice.
- vi. The Secretary shall be responsible for the advertising, ordering, and distribution of photographs and kit on behalf of Members, and shall be responsible for collection of payments owed for such purchases.
- vii. The Secretary shall be responsible for notices and other publicity advertising Boat Club Meetings and other functions in collaboration with the Bargees.
- viii. If any office other than Captain or President should fall vacant, the Secretary shall hold the office until a by-election can be held.
- ix. The AGM shall be chaired by the Secretary or by an individual chosen by the Secretary. Anyone so chosen must be a member of the Boat Club Committee and have attended a previous AGM.

(d) Treasurer

- i. The Treasurer shall be responsible for the running of the financial affairs of the Boat Club.
- ii. The Treasurer shall keep a regular, complete and accurate record of all the Boat Club accounts suitable for audit at the end of Trinity Term and available for inspection by individual Members at 48 hours notice.
- iii. The Treasurer shall obtain copies of the accounts of the Boat Club Sinking Fund. The Treasurer shall liaise with the Bursary on financial administrative matters regarding these accounts. The Treasurer shall present termly to the Bursary a list of Members to be batted for Boat Club Subscriptions.
- iv. The Treasurer shall be co-signatory to the accounts of the Boat Club with the Presidents. The Treasurer shall obtain the permission of the Committee for any expenditure of funds within the Boat Club accounts.
- v. The Treasurer shall work with the Presidents in managing the Boat Fund for the provision of new equipment.
- vi. The Treasurer shall be responsible for the registration of boats with the Environment Agency, and for the affiliation of the Boat Club with British Rowing, by 1st April each year.
- vii. The Treasurer shall report to each Boat Club Committee meeting how much money is available for expenditure in each Boat Club account, and shall present, termly, a full statement of income and expenditure on all Boat Club accounts for the previous academic term and vacation to the Boat Club Committee.
- viii. The Treasurer shall present at the Boat Club AGM a full statement of the previous year's income and expenditure on all Boat Club accounts and on the account of the Boat Club Sinking Fund. The Treasurer shall propose a Treasurer's motion at the Boat Club AGM, which shall contain proposals for all regular expenditure from the Boat Club accounts and for the level of Boat Club subscriptions for the forthcoming year.
- ix. At the President's request, the Treasurer shall attend meetings of the Boat Club Society Committee.
- x. If the office of Secretary should fall vacant, the Treasurer shall hold the office until a by-election can be held.
- xi. The Treasurer shall be responsible for maintaining the Boat Club Hardship Fund, ordinarily used to cover/subsidise subs and transportation to external regattas if there are sufficient funds.

(e) Vice-Captains

- i. Up to two Vice-Captains shall be appointed by each of the Captains.

- ii. They should assist their respective Captain in the running of their squad, and this should generally include the running of novice training during Michaelmas Term and of lower boats training during Hilary and Trinity terms, unless the Captain should decide otherwise.
- iii. The Vice-Captains shall be responsible for the organising of trailering and crew transport to and from external regattas. Details of such should be provided in good time by each Captain of Boats.

(f) Captain of Coxes

- i. The Captain of Coxes is to be responsible for all coxing and coxing equipment.
- ii. The Captain of Coxes is responsible for advising coxes and recruiting, training and registering new coxes.
- iii. The Captain of Coxes shall keep and maintain all coxing equipment, i.e. cox boxes, lifejackets, chargers etc, operating a log showing when such equipment is serviced, and which cox it is currently issued to.

(g) Bargees

- i. There shall be two Bargees who are jointly responsible for the organization, running, and supervision of all social activities of the Boat Club.
- ii. The Bargees shall liaise with the Dean at the beginning of the academic year to agree a calendar of social events for the whole year. The calendar of social events should include: in Michaelmas Term an occasion to welcome and introduce freshers and novice rowers to the Boat Club; in Hilary Term, the Annual Boat Club Dinner of Saturday of Torpids week; in Trinity Term the Summer Vllls Ball on the Saturday of Eights week. Other social occasions shall be added termly to the calendar at Boat Club Committee meetings.
- iii. The Bargees shall then liaise with the Dean, the Steward, the Sub-Dean, Hall Supervisor, Head Chef, JCR Steward, SU Entertainments Officer, and SU Bar and Social Secretary throughout the course of the year as necessary for individual social functions. These may include, in addition to those above, the provision of a bar at the Boathouse of Saturday of Torpids week and during Summer Vllls in collaboration with St Hughs and St Annes Colleges.
- iv. The Bargees shall be responsible for the invitation, on behalf of the Captains, of guests to the Annual Boat Club Dinner and shall collaborate with the Secretary in the advertisement of other social functions.
- v. The Bargees shall be responsible for the collection of any income for individual social events and for the immediate deposit of such monies as are incoming in the Boat Club accounts in collaboration with the Treasurer.
- vi. The Bargees shall be responsible for the keeping of all Boat Club memorabilia (such as photographs, blades, coxes seats, honour boards, pots) and the purchase and repair of any minor equipment necessary throughout the course of the year. The Bargees shall maintain a complete and accurate inventory of all memorabilia and minor equipment belonging to the Boat Club.
- vii. The Bargees shall be responsible for the flags and their use throughout the year, ensuring that they are flown at the boathouse during the Michaelmas Novice Regatta [or whatever OURCs rename it to], Torpids, and Eights Week, and for the keeping of the First Vlll blazers, if owned.
- viii. The Bargees shall be responsible for the provision of flowers for the First Vllls competing in Summer Vllls Bumps races, if desired.

(h) Safety Advisor

- i. The Safety Advisor shall be appointed by the Presidents, in consultation with the Senior Member, and shall serve either until they decide to step down, or until the Presidents decide to replace them. The name of the currently serving Safety Advisor shall be announced at the AGM and a record shall be kept by the secretary for inspection.
- ii. The Safety Advisor shall advise the Committee on all matters relating to safety, both on the water and off.
- iii. The Safety Advisor shall produce and update Risk Assessments covering all aspects of the clubs activities.
- iv. The Safety Advisor does not have a vote at the Boat Club Committee, though they may attend if they wish.

(i) Webmaster

- i. A Webmaster should be appointed by the Captains in order to perform administrative functions and to assist with the duties regarding the Boat Club Website (if one currently exists) as laid out in item 6.8(b)iv.
- ii. The Webmaster is also responsible for maintaining the Boat Club social media accounts, and updating them regularly with relevant content.
- iii. The Webmaster does not have a vote at the Boat Club Committee, though they may attend if they wish.
- iv. The Webmaster must assign the rights to all Intellectual Property generated undertaking their duties as Webmaster to the Boat Club.
- v. The Webmaster is responsible for organising the production of an annual Boat Club video

(j) Harris Manchester College (HMC) Representative

- i. There shall be one HMC representative who will be responsible for performing administrative functions and to assist with maintaining a strong relationship between the club and HMC.
- ii. The HMC representative may be elected at the AGM committee elections in Trinity term or, if no candidates run for the role, the role shall be open for a by-election during November of the following Michaelmas term to allow for an HMC novice to fill the role.

(k) Welfare Officers

- i. There shall be up to two Welfare Officers who are jointly responsible for addressing the welfare concerns, related to Membership of the Club, of any Member, taking action where appropriate. Where permission from the Member is obtained, such action may include liaison with other Officers of the Club, or the suggestion of seeking out appropriate services within the College or the University.
- ii. Welfare Officers must report to the Committee on the wellbeing of the Members, and must advocate for the health and wellbeing of Members.
- iii. Welfare Officers must seek out and receive appropriate training, the specifics of which as determined by the Committee and as mandated by the College. Such training should include courses on Mental Health Awareness as a minimum, with further training expected.
- iv. Welfare Officers must, where possible, reflect the diversity of the Club. Welfare Officers must offer equal support to all Members.
- v. All Welfare Officers are to be subject to a background check via the Disclosure and Barring Service, arranged via the College, upon which their position is contingent.
- vii. The Welfare Officers shall be responsible for following the Code of Conduct and Misconduct Procedure if a breach of it occurs.

(l) Recruitment Officer

- i. There shall be one Recruitment Officer who will be responsible for organising administrative functions and events to promote recruitment of rowers and coxes on both sides of the boat club and across both the Wadham College and Harris Manchester College JCRs and MCRs.
- ii. The majority of the recruitment officer's responsibility will be during Michaelmas term when there will be many new novice Members. However, the role should involve recruitment in all three terms, especially towards the start of each term.
- iii. The recruitment officer will be responsible for providing helpful information for new Members as well as more practical jobs such as making sure that new Members have passed swim tests and organising 'Open Boathouse' events.
- iv. The recruitment officer will support both the captains, and vice versa, and will be a friendly face for new boat club Members to come to.

6.9 A committee member who is eligible to vote in committee meetings shall automatically be removed from their position if they do not attend two committee meetings in a row without providing a reason to the Secretary.

## 7. Blades

Ceremonial Blades shall be awarded to any crew which:

- achieves four bumps and is not bumped during the course of Torpids or Eights; or
- finishes Torpids or Eights at Head of the River having raced.

## 8. Colours

Colours will be announced at the evening event on the Saturday of Summer Eights.

8.1 1<sup>st</sup> VIII colours shall be awarded at the joint discretion of the Presidents using only the following eligibility criteria:

- The individual in question must have rowed or coxed in a 1<sup>st</sup> VIII for at least one day in Torpids or Summer Eights<sup>1</sup>; or
- The individual must have been highly likely to have been selected for the final Torpid/Summer Eight 1<sup>st</sup> VIII crew but for an injury/other exceptional circumstance<sup>2</sup> that prevented them from racing<sup>3</sup>; or
- Any coach who has demonstrated an exceptional contribution and loyalty to the Boat Club.

8.2 2<sup>nd</sup> VIII colours shall be awarded at the joint discretion of the Presidents using only the following eligibility criteria:

- The individual in question must have rowed or coxed in a 2<sup>nd</sup> VIII for at least one day in Torpids or Summer Eights<sup>4</sup>; or
- The individual must have been highly likely to have been selected for the final Torpid/Summer Eight 2<sup>nd</sup> VIII crew but for an injury/other exceptional circumstance that prevented them from racing<sup>5</sup>; or
- The individual in question has demonstrated an exceptional commitment to the Boat Club.
- The individual in question has served on the Boat Club Committee and fulfilled the duties of their role to the joint satisfaction of the Presidents.

## 9. Remenham Club

Priority for working at Remenham Club during Henley Royal Regatta shall be as follows:

9.1 The Committee of that year, in order of Seniority as decided by the Presidents and Captains. (Roughly: Presidents, Captains, Captain of Coxes, Secretary, Treasurer, Vice-captains, Welfare Officer(s), Bargee(s));

9.2 Any member who has made a significant contribution to WCBC.

9.3 Any member of the Summer 1<sup>st</sup> VIII or Torpids, 1<sup>st</sup> VIII;

If competition for places is such that names need to be selected from one of the above

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<sup>1</sup> The number of days raced are a factor that will be considered by the Presidents exercising their discretion to award 1<sup>st</sup> VIII colours, they are not an automatic guarantee.

<sup>2</sup> Including the cancellation of Torpids

<sup>3</sup> Examinations that fall either around or during competition periods will not be considered an exceptional circumstance.

<sup>4</sup> The number of days raced are a factor that will be considered by the Presidents exercising their discretion to award 2<sup>nd</sup> VIII colours, they are not an automatic guarantee

<sup>5</sup> Examinations that fall either around or during competition periods will not be considered an exceptional circumstance

tiers the following priority should be observed:

- 9.4 Balancing the number of either gender attending;
- 9.5 Priority to Members with the least days worked at Remenham Club previously, unless otherwise specified, by the Remenham Club Bar Manager.
- 9.6 Priority to Members who are finalists that have not worked at Remenham club previously;
- 9.7 Names should then be drawn out of a hat.

Additionally, persons wishing to row in the Regatta and work should be aware that if they take time off in excess of that normally allowed, their wages for that period will be redistributed amongst the remaining staff. No member of the club should conduct themselves in a manner likely to damage the relationship between the Remenham Club and the Club. In the event of a member behaving in such a manner, they would, at the discretion of the Presidents, be banned from future work at Remenham and/or asked to leave.

## 10. Election Standing Orders

Elections of the Boat Club Committee Members shall be held as follows:

- 10.1 Elections for the Committee, excepting the Vice-Captains, Webmaster and the Safety Adviser, shall be held at the club's Annual General Meeting. Only those members of the club who can reasonably be expected to be eligible to be full members of the club for the duration of the next academic year can run for office.
- 10.2 Candidates should obtain the signatures of ten Full Members of the Club as nominations for the post. No member may nominate more than one candidate for any one post, noting that there are two posts entitled 'Bargee' and 'Welfare Officer'. Nominations should be posted on the Boat Club notice board and also given to the Secretary before the notified time.
- 10.3 No candidate may stand for more than one post.
- 10.4 Hustings for all posts shall be held at the Boat Club AGM, which should take place within 48 hours of the close of nominations.
- 10.5 At Hustings each candidate shall have the opportunity to explain why they should be elected. A period of questioning will follow, during which any Full Member may ask relevant questions to all of the candidates. Each candidate will then be able to sum up their argument.
- 10.6 Only Full Members are eligible to vote in the elections, having one vote each. The Secretary shall make available to all Members a provisional list of those eligible to vote as soon as nominations are opened. A full list shall be published at least 24 hours before Hustings. The Captain of the Open Side shall be voted in by Members of the Open Side only, and the Captain of the Women's shall be voted in by Members of the Women's Side only.
- 10.7 Voting shall take place at the Boat Club AGM. All votes shall be by secret ballot administered by the Secretary and counted by at least two Members of the Committee.
- 10.8 The ballot papers shall include an option of voting for 're-open nominations', known hence- forth as 'R.O.N'.
- 10.9 The candidate who receives the most votes shall be declared the winner. In the case of the positions of Bargee and Welfare Officer, if no more than two candidates receive the most votes then they shall each be declared a winner. If both positions have not then been filled, the candidate with the second highest number of votes shall also be declared a winner. If the second winner cannot be assigned uniquely, a new election for the remaining position only shall be held within a week. Nominations shall not be re-opened in this case. Ties are otherwise dealt with as in item 10.10.
- 10.10 If 'R.O.N' receives the most votes, then nominations shall be re-opened, and new elections shall be held within a week. If there is a tie for the most votes, then there shall be a new election within a week. In the latter case nominations shall not be re-opened.
- 10.11 Only one person shall hold each post. Members of the Committee, excepting the Safety Advisor, shall hold office for one year.

- 10.12 For the roles of President, Secretary, Treasurer, Captain of Coxes, Recruitment Officer and HMC Representative, in the case of the roles not being filled otherwise, two Members may run together for one role, in order to split up the responsibility. In this case, the two members will only get one vote between them at the boat club committee.

## 11. By-Elections

If any post should fall vacant, an election shall be held subject to section 10, within two weeks of the post becoming vacant.

## 12. Annual General Meeting

- 12.1 The Annual General Meeting (AGM) of the Boat Club shall be held between 4th Week and 8th Week of Trinity Term. The Secretary shall notify Members of the times and the place of the meeting at least four days in advance.
- 12.2 The AGM shall be chaired by the Secretary, or if they are unable to attend, by a deputy nominated by them before the meeting. Any deputy so nominated must be a member of the Boat Club Committee.
- 12.3 The agenda for the AGM shall be as follows:
- Minutes of the last AGM;
  - Captains reports;
  - Treasurers motion detailing the years accounts;
  - Election of next year's Committee;
  - Any other business.
- 12.4 Hustings for all Committee posts for the next year shall be held at the AGM.
- 12.5 Amendments to the constitution to be considered at the AGM must be proposed in writing to the Secretary by any two Full Members of the Club at least three days before the meeting.
- 12.6 The AGM may amend the Club constitution and shall ratify or reject any temporary rules made by the Committee under section 16.
- 12.7 Only Full Members of the Club may vote at an AGM.
- 12.8 A quorum of the AGM shall be half the full Membership of the Club, the latter term being defined as half the number of Full Members of the Club.

## 13. Extraordinary General Meeting

- 13.1 An Extraordinary General Meeting (EGM) of the Club may be called by any three Full Members of the Club in writing to the Secretary. The letter must state the subject(s) for discussion at the meeting.
- 13.2 The EGM shall take place within seven days of the receipt of a letter requesting it, and at a time and place determined by the Secretary. The Secretary shall give at least four days notice of the Meeting and the subject(s) for discussion by letter to all Members.
- 13.3 A quorum of the EGM shall be half the Full Membership of the Club.
- 13.4 The Secretary shall act as chairperson for the EGM. If the Secretary is unable to attend, their duties shall be carried out as in item 12.2.
- 13.5 The EGM shall discuss the motion(s) raised by letter in item 13.1, and ratification of any temporary rules made by the Committee under item 16.2.
- 13.6 Only Full Members of the Club may vote at an EGM.

## 14. Votes of No Confidence

In the event of blatant or damaging misconduct or mismanagement by a member of the Committee:

14.1 An Extraordinary General Meeting shall be called and a motion of no confidence proposed.

14.2 The EGM shall be held subject to section 13 except that:

- (a) The motion proposing the vote of no confidence shall have the signatures of two Members of the Committee. If the motion is against the Captain or President of the Open Side, it must also have the signatures of two Members of the current or most recent Open First Torpid/Eight. If the motion is against the Captain or President of the Women's Side, it must also have the signatures of two Members of the current or most recent Women's First Torpid/Eight.
- (b) A vote of no confidence shall be deemed successful if supported by a two-thirds majority of those present and voting.
- (c) Only those who are eligible to vote as defined in item 12.7 are eligible to vote in motions of no confidence.

14.3 In the event of a successful vote of no confidence, the Committee Member shall resign forthwith.

## 15. Boat Borrowing

15.1 The following equipment is never to be loaned out:

- The current 1<sup>st</sup> VIIIs of the Open & Women's Side;
- Harry Fawcett (WCBCS stipulation);
- Ben Arber (WCBCS stipulation);
- Clinker Sculls;
- Blades of any description;
- Falcon singles (WCBCS stipulation);
- Alpha (4+) (WCBCS stipulation);
- Paul Bowen (4+) (WCBCS stipulation);

15.2 Other boats may be lent at the discretion of the Boat Club Committee, provided a current or old member of the Boat Club is rowing or coxing in that boat throughout the entire period of its use.

15.3 In the event of a boat being lent under the provisions of item 15.2, an agreement must be made with the current or old member of the club that the boat should be taken on the insurance register of the club concerned, or covered under personal insurance. That agreement should also contain:

- The exact period for which the loan is authorised;
- The current replacement value of the boat;
- An undertaking that all arrangements regarding repair or replacement, if necessary, be undertaken by the borrowing club.

## 16. Constitution

16.1 A copy of the constitution shall be available to all Club Members. The Boat Club Committee shall be the sole interpreter of the constitution.

16.2 The Committee shall be empowered to make additional rules, which must be ratified at the next General Meeting of the Club.

16.3 The constitution may only be altered by a General Meeting of the Club.

16.4 Alterations to the constitution can only be accepted at the AGM by a 2/3 majority of those voting, excluding abstentions.

## 17. Boat Club Subscriptions

17.1 Boat club subscriptions must be paid by all full members of the boat club, including those that regularly row, cox and/or regularly race. These will be charged for the previous term to the members' battels at the beginning of each term. These will be charged by invoice over email for members at HMC and associate members.

- 17.2 Members of the boat club that temporarily row or cox as substitutes in occasional outings, for the benefit of the boat club, do not have to pay subscriptions. However, members that choose to regularly (with frequency determined at the discretion of the captains, treasurer and committee) substitute into outings and/or regularly take part in boat club activities must be charged subscriptions, even if they do not take part in races.
- 17.3 Members of the boat club that row or cox as a 'beer boat' for a race but would otherwise not be considered for paying boat club subscriptions, should be charged their proportion of the race entry fees only.

## 18. The Council of Oxford University Rowing (COUR)

COUR is the University sanctioned executive authority for the overseeing of all safety matters concerning rowing within the University. All safety issues on which COUR makes a ruling shall be binding.